



MEETING CALLED TO ORDER: Mayor Corr called the meeting to order at 5:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

- **PRESENT:** Mayor: Steve Corr, Councilors: Bill Abbott, Patrick Cordova; Mike Yenney.
- **ABSENT:** Councilwoman Cindy Gray.
- **STAFF:** Clerk/Treasurer: Sabrina Moyer; Maintenance: Dale Howe; Attorney: Jennifer Tengono of Susan R. Wilson Attorney at Law, PLLC; Code Enforcement Officer: Gerald Mack
- **GUESTS:** Greg Mann (*Mann & Stanke CPA*), Mike Woodworth (*Mtn. Waterworks via Phone*), Toni Salerno, John Bohman

MINUTES: Councilman Bill Abbott moved to approve the minutes from the regular meeting on **09/08/21** and the special meeting on **09/15/21**. It was seconded by Councilman Patrick Cordova. ***Motion carried.***

CLAIM APPROVALS: Councilman Patrick Cordova made a motion to approve the claims/bills presented for end of September, 2021 and first part of October, 2021. It was seconded by Councilman Mike Yenney. ***Motion carried.***

MAINTENANCE REPORT: Dale Howe was present and updated the council on the current status of the Front Street project and expected paving timeline. He recommended that future large projects be managed by an Engineer to avoid unforeseen issues or delays. He informed the council of the radio read meters that were purchased last year reporting that they were almost all installed and requested permission to order the second half of the meters from the current 50K budget available, adding that the cost would be approx. \$44,500. (*Not including indoor meters*). Also considered was a quote estimate from Dr. Pipeline for a sewer line repair plus two manhole rehabilitations in the amount of \$48,975. Dale suggested that ARPA funds could be used towards the project since it would be considered an infrastructure repair. The Vac Truck was also discussed as it needs several replacement parts totaling in the amount of \$1,220, which would be paid from the maintenance budget. Lastly, Dale reported on the continuous technical malfunction of the recently purchased flow meter at the waste plant. It has already been exchanged twice and yet still does not function properly, which is necessary and mandatory in order to meter flows. He has had to rely on the old meter in order to avoid compliance violations. He stated that the new permit would also require temperature monitoring as well, therefore, he proposed returning the current meter for a reimbursement and replacing it with a different meter that would also allow for temperature checks from a local vendor who would offer easy access to tech support when needed. A quote for cost has been submitted but not yet received.

- Councilman Bill Abbott made a motion to allow Dale to price out a new more suitable flow meter with a budget cap of \$4000. Councilman Mike Yenney seconded the motion. ***Motion Carried.***
- Councilman Bill Abbott made a motion to approve a \$45,000 budget for the water meter radio reads and equipment. Councilman Mike Yenney seconded the motion. ***Motion Carried.***
- Councilman Mike Yenney made a motion to approve the estimate from Dr. Pipeline for the manhole rehabilitation and sewer line repair in the amount of \$48,975 that would be budgeted from the ARPA funds. Councilman Bill Abbott seconded the motion. ***Motion Carried.***



FOREST MANAGEMENT REPORT: No Report

CITY ENGINEERS REPORT: Mike Woodworth from Mtn. Waterworks was available via phone to discuss the water project progress and budget. Phase 1, pertaining to the surface water transmission main replacement was recently completed (*Summer, 2021*) and Phase 2 which includes the water storage reservoir and Hammond addition booster station is still in the design process. Overall, Mike reported that the project is under budget, leaving potential for added design for water main from Mary Street Reservoir to new reservoir. Mtn. Waterworks is working on a preliminary layout for water main to present to Council on October 27, 2021. Pending Council approval of layout, they would recommend proceeding with easement negotiation.

POLICE REPORT/CODE ENFORCEMENT: Code Enforcement Officer, Gerald Mack was present to give an update on the status of current nuisance complaints in addition to what is being done regarding any unregistered cars parked long term on city streets.

AGENDA:

Bond Anticipation Note Analysis: City accountant Greg Mann was present to discuss the three bid proposals received by the city in response to the RFP for interim financing. P1FCU, Washington Trust and Columbia Bank. The top two proposals Washington Trust & Columbia Mutual offered very similar terms and Greg recommended the city be advised by bond attorney Laura McAloon on the better choice of the two prior to proceeding. The topic was tabled till the next council meeting on Oct 27th, 21 giving the city time to get feedback/advice from Laura McAloon.

Burn Ordinance: Attorney Jennifer Tengono of Susan R. Wilson Attorney at Law, PLLC was present to discuss the proposed preliminary draft of changes/updates to the current city open burn code such as changing the open burn period from **June 1 – Oct 31** to **May 10 – Oct 20** and having it coincide with the Idaho Department of Lands and State code. Open Burning during prohibited dates would therefore require patrons to obtain a free of charge burn permit from City Hall when wanting to burn items such trash, lumber, yard waste etc. Open burn does not affect the use of firepits/camp fires. The code modification would also allow for the fire department to act at their discretion to extinguish a fire should a situation arise that might pose harm or danger to others. Councilman Bill Abbott made a motion to approve the preliminary draft of the Burn Ordinance allowing it to proceed to a public hearing for adoption contingent upon final update to section 3-5-4. Councilman Mike Yenney seconded the motion. ***Motion carried.***

Fireworks request: Curt Thomas requested approval from the City to have fireworks display on December 18, 2021. Jennifer Tengono informed council that according to the current city code, the patron would need to submit a permit application prior to the event adding that the code states it only recognizes civic or local organizations for such requests. The state also requires local jurisdictions to determine that a public fireworks display be supervised by a qualified person and not constitute any unreasonable hazards of persons or property and that a bond or public certificate of liability and property casualty insurance providing coverage up to \$1M for personal injury and property damage may be required at the time of application. After a brief discussion the council decided to table the topic to review a proposed amendment to the current fireworks ordinance to include allowing private individuals to apply for a permit.

North Country Landscaping: Council was presented a quote estimate for landscaping/pruning to be done at the library building totaling in the amount of \$1690. After a brief discussion, council decided to table the topic to a later date in order to review other estimates.



Drollette Update: Jennifer Tengono updated council on the Notice of Noncompliance that was sent to Mr. Drollette regarding the concrete foundation as well as the retaining wall.

505 Christie: Code Enforcement officer Gerald Mack updated council on the progress of the abatement plan regarding Animal Nuisance complaints at the property. He reported that satisfactory measures have been taken to fulfil the compliance request at this time.

Security Camera Policy: Council discussed the proposed resolution and agreed to table the topic till a later date pending more research.

Records Retention Policy Resolution: Council discussed the proposed resolution and agreed to table the topic till a later date pending more research.

ATTORNEY REPORTS:

- Update/Changes to Troy Building Inspector Service Agreement to be presented at a later date.

EXECUTIVE SESSION – No executive session was held.

- **EXECUTIVE SESSION ACTION** – No action was taken.
- **MAYOR CORR'S REPORTS/CORRESPONDENCE:** Brief discussion regarding request from patron to have the City of Troy carry the expense of the Community Garden water bill over the upcoming winter months.
- **COUNCIL REPORTS:**
 - **BILL ABBOTT** - Parks & Rec: No report.
 - **CINDY GRAY** - Public Safety: No report.
 - **MIKE YENNEY**- Streets, Solid Waste, Library: No report.
 - **PATRICK CORDOVA** – Water and Sewer Services: No report.
- **TREASURER/CLERK REPORT:**
- **ADJOURNMENT MOTION:** A motion was made by Councilman Mike Yenney to adjourn at 7:25 P.M. A second was made by Councilman Patrick Cordova. ***Motion carried.***
- **Adjourned at 7:25 P.M.**

Steve Corr, Mayor

Sabrina Moyer, City Clerk/Treasurer