



TROY CITY COUNCIL

REGULAR MEETING MINUTES

Troy City Hall – 519 S. Main St., Troy, Idaho

WEDNESDAY, AUGUST 13, 2025 5 PM

MEETING CALLED TO ORDER: Mayor Abbott called the meeting to order at 5:00 PM

- **PRESENT:** Mayor: Bill Abbott, Councilors: Patrick Cordova, Cindy Gray, Jennifer Wilson, Mike Yenney
- **ABSENT:** Dale Howe
- **STAFF:** Clerk/Treasurer: Sabrina Moyer, Public Works: TJ Yockey, Erin Clemm, Todd Richardson (Via Phone)
- **Guests:** Jessica Renfrew, Alexis Woolverton, Britney Woolverton, Marie Vogel, Bob Wilson Jr., Rich Schaefer, Greg Mann, Alex Castillo (Via Phone)
- **MINUTES:** Councilwoman Jennifer Wilson moved to approve the regular meeting minutes from 07/23/25. Councilman Patrick Cordova seconded the motion. ***Motion carried.***
- **CLAIM APPROVALS:** Councilwoman Cindy Gray motioned to approve the claims/bills presented for August '25 (1st Half). Councilman Mike Yenney seconded the motion. ***Motion carried.***

MAINTENANCE REPORT: TJ Yockey reported that a pothole on Pine Street has been repaired, and Dale completed a DEQ wastewater facility inspection that required only minor compliance tasks and documentation. Work is in progress to move the Senior Center shed, which first needs bracing before relocation, and worn hydraulic lines on the Tool cat have been replaced. In addition, miscellaneous service calls have been handled, and tree removal in the park was discussed. For the Big Meadow path project, concerns were raised about drainage between two driveways, as the new sidewalk would redirect water into the road and create winter hazards. Halverson proposed a solution to install a sump and culvert system at a cost of \$1,200–\$1,500, which council agreed was necessary to prevent liability and ensure safe stormwater management. Councilwoman Cindy Gray made a motion to approve Halverson's change order for drainage installation at the proposed site in an amount not to exceed \$1,500. Councilman Mike Yenney seconded the motion. ***Motion Carried.***

YOUTH SPORTS: Erin Clemm updated that softball and T-ball seasons have finished, and youth tackle football began last week. Recent expenses included insurance and equipment reconditioning. Progress on the baseball field scoreboard is pending but expected to be completed this fall. With summer ending, volleyball will begin soon, followed by basketball and then softball again. The high school baseball field is partnering with youth sports to add batting cages; one was donated and another will be built as a senior project. To better organize the overflowing storage shed, approval was requested to purchase three metal racks from Costco at \$99 each. This expense will come from the youth sports account, so no council approval is required.

FORESTRY REPORT: Rich Schaefer reported on the approved pruning project to control blister rust near Tamarack Road, which should be completed within a few days. He also discussed areas with blowdown and declining cedar, explaining that while the volume alone may not attract interest, combining it into a larger timber sale would make it viable. The proposed salvage sale would include blowdown, dying cedar, and other damaged trees, generating revenue for the city while supporting forest regeneration. A two-week public notice will be published and bid packages will be prepared for interested contractors. Schaefer also raised concerns about illegal dumping near the Tamarack parking lot, where a growing pile of trash has been left along an old logging road. He suggested the awarded logging contractor clean up the site using equipment covered under the contract's hourly rate provision. Councilman Mike Yenney moved to allow Rich Schaefer to prepare a City Salvage Timber Sale bid covering previously logged areas and other areas where needed. Councilman Patrick Cordova seconded the motion. ***Motion Carried.***

SHERIFF'S/CODE ENFORCEMENT REPORT: City Clerk reported that a citation was filed against a residence for solid waste accumulation. The case is moving forward, with a public defender appointed and a court date scheduled in September.



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SCHEDULED AGENDA TOPICS (ACTION ITEMS):

FY2026 BUDGET: City accountant Greg Mann presented and discussed the proposed draft FY26 Budget. After discussion Councilwoman Cindy Gray made a motion to approve the proposed draft FY26 Budget with discussed changes. Councilman Mike Yenney seconded the motion. ***Motion Carried.***

AMBULANCE PURCHASE: Council reviewed the ambulance lease agreement between the City of Troy and the Troy Volunteer Ambulance. The agreement mirrors the prior contract, with updated dates, covering a five-year lease beginning October 1, 2025 and requiring monthly payments of \$1000 until October 1, 2030. To finalize the purchase, the sum of \$59,000 is needed followed by City ownership paperwork. Councilwoman Cindy Gray disclosed that, while she serves as a volunteer with the ambulance service, she does not financially benefit from the purchase and therefore is able to vote. After discussion, Councilman Patrick Cordova motioned to approve the agreement between the City of Troy and the Troy Volunteer Ambulance with the stipulation of adding the amount of \$59,000 and pending legal review. Councilman Mike Yenney seconded the motion. Motion passed by a roll call vote all in favor. (Gray, Yenney, Cordova, Wilson). ***Motion Carried.***

AMBULANCE UNIT 2 SURPLUS: Council discussed surplusizing Ambulance Unit 2 (an older 2004 unit with motor issues) and allocating the amount it sells for towards the \$59,000 Ambulance Lease Agreement. After a brief discussion Councilman Patrick Cordova moved to surplus Unit 2 and direct all funds from its sale to the Troy Ambulance lease agreement. Councilwoman Jennifer Wilson seconded. ***Motion Carried.***

SOLAR POWERED RADIO: Council discussed the agreement to install a solar-powered radio and antenna on Mr. Littler's hay shed. City attorney Todd explained that while the project benefits the city, an agreement is needed to clearly define responsibilities. His concern is that if the shed were damaged by snow, wind, or other causes, the city could be held liable if the equipment was deemed a contributing factor. He recommended language that fully releases the city from any liability for damage to the building and ensures the city is responsible only for maintaining its own equipment. Mr. Littler has indicated he is agreeable to the installation provided he has no responsibility for the equipment or power. TJ Yockey explained that the setup will be minimal, an antenna pipe mounted to the shed with the radio, solar panel, and battery located in a small ground unit. Todd will draft the agreement with a liability clause. Councilwoman Jennifer Wilson motioned to approve the solar powered radio installation on Mr. Littler's hay shed pending legal review of the agreement between Mr. Littler and the City of Troy. Councilman Patrick Cordova seconded the motion. ***Motion Carried.***

BOB WILSON: Mr. Wilson discussed a proposed addition to his home on Monica Street. City Attorney Todd Richardson advised that he must submit a variance application, which will then proceed through the formal process of a public hearing and council decision.

AT&T UPGRADES: Council reviewed and discussed the proposal from AT&T. Councilwoman Jennifer Wilson made a motion to approve the proposal from AT&T to swap three (3) antennas and remove six (antennas), in addition to the removal and replacement of additional equipment to the Wireless Facility located on the Water Tank at 121 Mountain View. Councilwoman Cindy Gray seconded the motion. ***Motion Carried.***

702 Tree Removal: Council discussed removal of a hazardous tree near 702 Main Street. Although initially believed it was under ITD's jurisdiction, ITD confirmed that per its agreement with the city, responsibility falls to the city once the highway right-of-way enters city limits. The tree is dead, leaning toward the highway, and considered a safety hazard, as a nearby tree fell into the road last year. Quotes were received from Strunk Tree Service for \$2,200 and Lacey for \$2,500. Legal counsel advised that the city should proceed with removal now and determine cost responsibility afterward. Councilwoman Cindy Gray made a motion to approve the quote from Strunk Tree Service in the amount of \$2,200 for the removal of the tree at 702 S Main Street with the understanding that talks with the homeowners to subrogate financial responsibility at a later date due to it being a hazard. Motion was seconded by Councilwoman Jennifer Wilson. ***Motion Carried.***



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City Hall AC/Furnace Replacement: Three quotes were obtained for the HVAC work (Ackerman, Gropp, and Redinger), but they are difficult to compare because each company proposed different solutions. With the bids not being directly comparable and several uncertainties remaining, the council agreed that more information is needed. Councilwoman Cindy Gray made a motion to table the City Hall AC/Furnace replacement bids until the contractors can be rescheduled to meet with either Mayor Abbott or Public Works to help clarify and facilitate the replacement options. Motion was seconded by Councilman Patrick Cordova. ***Motion Carried.***

BMS UB Agreement: Council reviewed and discussed the estimate and agreement with Black Mountain Software for Merchant services and Cloud Hosting. After a brief discussion, Councilwoman Cindy Gray made a motion to table the topic pending review of security documentation. Councilman Patrick Cordova seconded the motion. ***Motion Carried.***

Computer Upgrades: Council reviewed and discussed estimates from Galexis Technologies for computer upgrades at City Hall and the City Shop to Windows 11. This upgrade is necessary as Windows 10 will no longer receive security updates, and some programs will become incompatible after October 2025, when the change takes effect. After discussion, Councilwoman Cindy Gray motioned to approve the estimate for the computers in the amount of \$2580. Councilwoman Jennifer Wilson seconded the motion. ***Motion Carried.***

Additional Citizens Business: None

- **EXECUTIVE SESSION:** Councilwoman Cindy Gray made a motion to move into Executive Session at 8:03 PM pursuant to Idaho Code 74-206(1)(a)(c)(d)(f) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. To acquire an interest in real property not owned by a public agency; to consider records that are exempt from public disclosure, to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. – *attorney-client communications*. Councilman Patrick Cordova seconded it. Motion passed by a roll call vote all in favor (Gray, Cordova, Wilson). ***Motion carried. - Executive Session adjourned at 8:42 P.M.***
- **EXECUTIVE SESSION ACTION:** Non Taken

ADDITIONAL REPORTS

- **ATTORNEY REPORTS:** No Report.
- **MAYOR CORR'S REPORTS/CORRESPONDENCE:** No Report.

COUNCIL REPORTS:

- **BILL ABBOTT** - Parks & Rec: None
- **MIKE YENNEY**- Streets, Solid Waste, Library: None
- **TREASURER/CLERK REPORT:**
- **CINDY GRAY** - Public Safety: None
- **PATRICK CORDOVA** – Water & Sewer Services: None
- **ADJOURNMENT MOTION:** A motion was made by Councilwoman Cindy Gray to adjourn at 8:43 P.M. Councilwoman Jennifer Wilson seconded the motion. ***Motion carried.***
- **Adjourned at 8:43 P.M.**

Bill Abbott, Mayor

Sabrina Moyer, City Clerk/Treasurer