



MEETING CALLED TO ORDER: Mayor Corr called the meeting to order at 5:00 PM

- **PRESENT:** Mayor: Steve Corr, Councilors: Bill Abbott, Patrick Cordova, Mike Yenney, Cindy Gray
 - **ABSENT:** Deputy Clerk: Olivia Bottini
 - **STAFF:** Clerk/Treasurer: Sabrina Moyer; Maintenance Staff: Dale Howe; City Attorney: Todd Richardson
 - **Guests:** Kenny Grasser, Ryan Rheder (Merrick), Greg Mann, Erika Satler, Joshua Docktor
- ✓ **MINUTES:** Councilman Bill Abbott motioned to approve the regular meeting minutes from 01/24/24. Councilman Patrick Cordova seconded the motion. *Motion carried.*
- ✓ **CLAIM APPROVALS:** Councilman Mike Yenney motioned to approve the claims/bills presented for February 2024. It was seconded by Councilman Bill Abbott. *Motion carried.*
- ✓ **MAINTENANCE REPORT:** Dale Howe reported on snow removal and leak repairs. Also discussed were efforts to install electrical infrastructure in the new shop building with plans to add wiring, plug-ins, and lights pending quotes. Road repair strategies were outlined, with specific attention to Scott Street, Mountain View, and Valley View, aiming to manage the budget conservatively due to potential cost overruns from subgrade conditions and soft spots. An RFP is being prepared.
- ✓ **CITY ENGINEERS REPORT:** Ryan Rheder provided a quick update on the Waste Water project schedule. The next step involves adopting the bond ordinance language, scheduled for February 28th 2024. Informational materials for the public regarding the bond, including a trifold and posters for an open house event on May 8th, 2024, are being developed. Ryan advised that part of the project procedure requires the council to formally select an alternative for the wastewater project. The recommendation is to follow the engineer's suggestion of the land application option. Also discussed was the final pay app for the water project closeout. After discussion, Councilwoman Cindy Gray made a motion to concur with the City Engineer's recommendation to move forward in the direction of land application for the wastewater project. Councilman Mike Yenney seconded the motion. *Motion carried.*

SCHEDULED AGENDA ITEMS:

- ✓ **AMERICAN LEGAL PUBLISHING:** Ross Heupel from American Legal Publishing was present via phone. He highlighted American Legal Publication's extensive experience in legal codification, serving over 3,000 clients nationwide, including over 100 in Idaho following the acquisition of Sterling Codifiers. The company has undertaken numerous codification projects, emphasizing the necessity for municipalities to have updated ordinances. He discussed the process of updating the codebook, last published in 1968, and the importance of public access to current laws. The company provides model ordinances and supports the integration of maps and diagrams in zoning ordinances. The presentation also covered the organization and format of the codification, the key role of legal review, and the transition to an updated online code. Following the presentation and a brief discussion, council agreed to table a decision till the next meeting.
- ✓ **LATAH FARMERS MARKET:** Erika Satler covered a review of the previous season's market, highlighting the selection of better vendors and increased revenue, despite a lower number of participants, indicating a continued community need for the independent market. The discussion also focused on exploring storage solutions for market signage and equipment, and a suggestion was made for using the fenced area of the park for security. Also discussed was the contract renewal for 2024 and considerations for amending the contract wording in section 7.
- Councilwoman Cindy Gray made a motion to accept proposed amendments to section seven of the Latah Farmers Market contract. Councilman Bill Abbott seconded the motion. Motion passed by a roll call vote all in favor (Gray, Cordova, Yenney, Abbott). *Motion carried.*
 - Councilwoman Cindy Gray made a motion authorizing the mayor to sign the amended 2024 Latah Farmers Market Contract renewal pending final revision by legal counsel. Councilman Bill Abbott seconded the motion. Motion passed by a roll call vote all in favor (Gray, Cordova, Yenney, Abbott). *Motion carried*



- ✓ **BOND ELECTION AMOUNT:** Council discussed the bond election amount, funding options, future waste plant maintenance costs and impact on utility rates with city accountant Greg Mann and city engineer Ryan Rheder. After discussion, Councilman Patrick Cordova made a motion to set the not-to-exceed election revenue bond amount to \$4.4 million. Motion was seconded by Councilman Bill Abbott. Motion passed by a roll call vote all in favor (Gray, Cordova, Yenney, Abbott). **Motion carried.**
- ✓ **PARKS & REC:** Mayor Corr updated on a recent meeting with the Troy Recreation District regarding the Troy youth sports program, it was agreed that the Rec. district would fund \$10,000 - \$12,000 annually towards the program, requiring an annual grant application. They will provide \$5,000 for the current year due to being halfway through the fiscal year. Discussions included setting the salary or hourly wage for the coordinator, considering the position would not be full-time and thus not eligible for benefits. There was debate over the appropriate compensation, with suggestions ranging from \$15 to \$19 per hour, and concerns about maintaining volunteer involvement in the program. The idea of negotiating a salary within a specified range was proposed to allow for flexibility and ensure the program's continuation. Councilman Patrick Cordova made a motion to approve the Parks and Rec budget for \$12,000 a year for the Sports Coordinator position contingent upon grant funding from the Rec District. Motion was seconded by Councilwoman Cindy Gray. **Motion carried.**
- ✓ **EDA ELECTRIC:** Council reviewed the electrical quote estimate for light replacement at the pickleball courts. Quote was \$4451.92 for 8 light poles as well the post outlets with a rebate from Avista in the amount of \$2600, bringing the total to \$1851.92. Councilman Bill Abbott made a motion to approve the proposed estimate. Motion was seconded by Councilman Patrick Cordova. Motion passed by a roll call vote all in favor (Gray, Cordova, Yenney, Abbott). **Motion carried.**
- ✓ **PALOUSE MASONRY RESTORATION:** Council reviewed quote received for replacing and repairing cracked brick at the library building. It was agreed to table the decision until additional quotes are received.
- ✓ **Additional Citizens Business: None**
 - **EXECUTIVE SESSION: NONE**
 - **EXECUTIVE SESSION ACTION: None Taken**

ADDITIONAL REPORTS

- **ATTORNEY REPORTS:** No Report.
- **MAYOR CORR'S REPORTS/CORRESPONDENCE:** No Report.
- **COUNCIL REPORTS:**
 - **BILL ABBOTT** - Parks & Rec: No report.
 - **CINDY GRAY** - Public Safety: No report.
 - **MIKE YENNEY**- Streets, Solid Waste, Library: No report.
 - **PATRICK CORDOVA** – Water and Sewer Services: No report.
- **TREASURER/CLERK REPORT:** None
- **ADJOURNMENT MOTION:** A motion was made by Councilwoman Cindy Gray to adjourn at 7:30 P.M. A second was made by Councilman Patrick Cordova. **Motion carried.**
- **Adjourned at 7:30 P.M.**

Steve Corr, Mayor

Sabrina Moyer, City Clerk/Treasurer